

# Architectural Review Committee

## Meeting Minutes

### October 2015

The October ARC Design Review Meeting was held October 13, 2015 at 7pm at the Community Center. In attendance were Eric Erickson, Jim Eyster, Rob Gordon, Tim Triggs, Tom Anglewicz, Mike Von Hatten and Brian Wahlert, HOA Vice President.

#### ***DESIGN REVIEWS***

1. Von Hatten/500 Pine Tree Lane – The project involves residing the existing plywood exterior walls of a portion of the lower level with earth tone porcelain ceramic tile over cement board. BoCo permit is in place. Project approved.

#### ***DESIGN REVIEW FOLLOW UP***

1. Hirshland/2064 Timber Lane – Greenhouse – The Committee discussed the current status of the project.

#### ***CONSTRUCTION W/O REVIEW AND/OR BOCO PERMIT***

Numerous projects are underway that have not been reviewed by the ARC and/or have BoCo permits. ARC will follow up to resolve:

1. Melshenker/765 Pine Brook Loop – undetermined scope of work – no ARC review, BoCo permit in question. Jim Eyster to follow up.
2. Dodge/Pine Brook Loop – Greenhouse in front yard – no ARC review, no BoCo permit. Jim Eyster to follow up.
3. McCormack /2433 Linden Drive – Rebuilding deck (emergency)– no ARC review, no BoCo permit. Owner has been contacted, BoCo permit in progress. Owner will submit documents for review. Mike Von Hatten to follow up.
4. Williamson/1822 Timber Lane – Roof addition at entry – No ARC review, no BoCo permit. Brian Wahlert to follow up.
5. Kohler/1350 Linden Drive – Re-roofing – No ARC review, no BoCo permit. Jim Eyster to follow up.
6. Russell/1275 North Cedar Brook – Deck – No ARC review, BoCo permit in place. Eric Erickson to follow up.

#### ***GENERAL***

1. The September Meeting Minutes were approved and will be posted on the PBH website.

2. Mike Von Hatten pressed the issue that the responsibilities of the ARC need to be equitable distributed among the members to improve the effectiveness of the Committee. A matrix of the responsibilities and the members was discussed.
3. ARC record documents will be distributed to residents Saturday Nov. 14 from 9am-noon. Jim Eyster volunteered for the event.

### ***ENHANCEMENT INITIATIVE***

1. PBH Entry Sign
  1. The Committee discussed the unresolved issue of the lettering for the sign...font type, font size and etched vs. pin mounted letters. Margaret Wise presented several examples of fonts and pin mounted lettering and proposed a different font style using pin mounted letters. It was then disclosed that Tim Triggs had approved the production of his design. The exact status of the fabrication was unknown. The committee was split (3-3-1) on whether etched letters or pin mounted letters should be used. The exact status of the fabrication will be determined to determine a course of action. Cost of stone and fabrication unknown.
  2. Jim Eyster has obtained approval of the entry sign from Burt Lewis.
2. Memorial Garden
  1. A BoCo License for the project has been processed by Mike Von Hatten. The License is in the name of BMFPD. Maintenance will be provided by PBH HOA.
  2. Mike Von Hatten has finalized a \$9,000 "Matching" contribution from an anonymous donor. Tax deductible contributions can be made to BMFPD for matching fund. Mike stated that a significant fund raising effort will be required to fund the project and asked for volunteers.
  3. A meeting with EZ Excavation is tentatively scheduled for Wed. Oct. 14 to review the earthwork.

The next ARC Design Review Meeting will be held November 10, 2015 at 7pm at the Community Center.